

# TERMINATION

Studentenwerk Schleswig-Holstein  
Wohnheimverwaltung  
Westring 385  
24118 Kiel

Name: \_\_\_\_\_ First name: \_\_\_\_\_

Hall of residence: \_\_\_\_\_ Room no.: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**I hereby terminate my place in the hall of residence effective as of:** \_\_\_\_\_

**My NEW address is (always complete!):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I want to be released early from the tenancy and therefore ask whether there is an opportunity of allocating the room occupied by me to a different person by the date specified above or thereafter. I would also agree to a **part-time** holiday rental during this period.

If the tenancy is **not terminated in due time** (see section 18 of the general tenancy terms and conditions) I must pay a fee of **€ 35.00** for the resulting administrative effort. This administrative fee is due prior to handing back the rental property. If a corresponding proof of payment cannot be submitted at the time of the tenant moving out, it will be offset by Studentenwerk Schleswig-Holstein against the rent deposit paid by the tenant.

If it is not possible to find a new tenant, I will continue with rent payments until the earliest possible date of timely termination.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (by hand)